



Callander Public Library Board
Meeting Agenda - Draft
November 20, 2024, 6:00pm

Location: Callander Public Library, 30 Catherine St. W., Callander, ON
Participants may also attend via Zoom

1. Call to order
2. Declaration of Pecuniary Interest
3. Approval of Agenda
 - a. Requests for items to be removed from the Consent Agenda
 - b. Approval of the Meeting Agenda
4. Presentations/Delegations - None
5. Consent Agenda:
 - a. Adoption of
 - i. October 16th, 2024 Meeting Minutes
 - b. Library Operations Report
 - i. October Operations Reports
 - c. Financial Reports
 - i. October 2024
 - d. Committee Meeting Minutes
 - i. Policy and Planning Committee Minutes November 8th, 2024
 - ii. Internal Affairs Committee Minutes November 15th, 2024
 - e. Correspondence:
 - i. Letter received on November 3rd, 2024. To be discussed in closed session as per the Public Libraries Act R.S.O 1990, c.P.44, section 16.1(4)(b) *personal matters about an identifiable individual.*
6. Ongoing Business:
 - a. Policies
For approval:
 - i. GOV-10 Financial Control/Oversight
For review:
 - ii. GOV-05 Internal Affairs Committee – Terms of Reference
 - iii. OP-05 Procurement of Goods and Services Policy
 - iv. OP-06 Gift Acceptance Policy
 - b. New Callander Public Library Building Fund – no update
 - c. CFUW Funds - update

See attached Report: CFUW Funds -Update 1

7. New Business:

- a. Library Board Reserves
See attached Report: Library Reserve Funds
- b. Library Board Schedule for 2025
See attached Report: Library Board Schedule for 2025
- c. Library Holiday Hours 2024
- d. Draft Communications Plan
See attached Draft Communications Plan
- e. Update on Council Presentation
- f. Family Literacy Day
- g. 2024 Budget Report
See attached Report: 2024 Budget
- h. Board Member Comments
 - i. CEO Update
 - 1. Interlibrary Loan Migration

8. Closed Session as per the Public Libraries Act R.S.O 1990, c.P.44, section 16.1(4)(b) to discuss *personal matters about an identifiable individual.*

9. Business Arising from Closed Session

10. Next regular meeting January 15th at 6:00pm